

COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2013 - JUNE 30, 2014

Deadline: July 18, 2014

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Department:	Probation
Division/Unit:	Volunteer

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

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Types of work performed by GENERAL VOLUNTEERS in this category:

Case Aide, Assisting with defendant and victim interviews, preparing victim letters, phone contact with probationers, famililes and victims. Computer work; data entry, PCMS functions, record retrievals, case filing, drug testing, follow up with community resources, mentor, tutor, research/special projects.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: N/A

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and
tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please
assign a fair market value to each and add to the total value of the donations section.

	Item Donated:	Value:
	Item Donated:	Value:
	TOTAL VALUE	= \$0.00
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4.	VOLUNTEER PROGRAM COSTS:	
	a. Cost of supervision of volunteeers (total hours of direct su	pervision multiplied by the hourly
	rate of staff person (s) directly supervising program volunteer	
	Hours 3,690 X Rate \$32.22	= \$118,891.80
	b. Cost of program coordination (total hours of program coordinator(s)). This section should include coordination of description preparation, volunteer placement, recognition, etc.	of staff, compiling statistics, job
	Hours 2,080 X Rate \$23.60	= \$49,088.00
	c. Other program costs (volunteer training materials/supplies	s, recognition costs, etc.):
	Item	<u>Cost</u>
		\$931.50
	computer access, e-mail accounts	Ψ/31.30
	TOTAL OF OTHER PROGRAM COSTS	= \$931.50
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	d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)	= \$168,911,30

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)

\$277,365.00

b. Total of Donations to Volunteer Program, Item 3 (Page 2)

\$0.00

c. Subtract Total of Program Costs, Item 4d (Page 3)

\$168,911.30

TOTAL PROGRAM BENEFIT

\$108,453.70

6. RECRUITING:

Please describe your recruiting programs:

Recruiting consist of information on the Probation Website, referrals by University and Community College Internship advisors as well as referrals from staff and current and former volunteers.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

	Phone: (858)514-3123 Mail Stor	n. P-232	F-Mail:	Veronica Velez@sdcoun	
	Name of person completing report:	Veronica Velez	Veronica Velez		
9.	GENERAL INFORMATION:				
		•		•	

E-Mail:

Same as above

Mail Stop:

VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2014-15:

training, recognition and other goals:

Volunteer Coordinator:

10. DEPARTMENT CERTIFICATION:

Phone:

Please describe your program goals. Include activities, number of volunteers, recruitment,

Revise Volunteer Manual, utilize NeoGov for prospective VIP applications, hold recognition

8.

event.